

## **Reports for Parish Council Meeting to be held on Wednesday 17<sup>th</sup> November 2021**

### **Robert Mayne**

**Henry Smith Charity** - The main Henry Smith Charity has confirmed the renewal of both the standard and supplementary grants for 2021. The Trustees of the local Singleton & Charlton Charity met recently to discuss the process for distributing the grants. It was decided that, to ensure that these limited funds reach the people most in need of support in our Parish, all recent recipients will be invited to submit applications for grants. An insert promoting applications was also included in the November Valley Diary. The funds are used to support local people and organisations.

**Installation of a Defibrillator in Charlton Telephone Kiosk** - The official red paint has now been received from PPG, a member of the British Coatings Federation. The painting of the kiosk will be undertaken shortly.

**Roads, Pavements, Potholes in Charlton** - Potholes continue to be reported via the 'Love West Sussex' smartphone app and some repairs have now been undertaken by West Sussex County Council Highways Department.

**A27 Chichester Bypass** - I attended an online briefing for Parish Councils organised by the National Highways Agency (NHA) on their process for developing plans for the Bypass. The NHA are in the process of identifying and assessing potential options (e.g., northern and southern routes). Viable options will be developed further, leading into a public consultation commencing in Spring 2023. Work previously undertaken will be rolled into this review. Delivery of the project, if funding is made available, would be during Road Investment Strategy 3 (RIS3 2025 – 2030). The NHA are committed to keeping stakeholders, including Parish Councils, updated throughout the process.

### **Graham Zacharias**

**IGas** - No movement since the last meeting

**Potholes** - 2 reported to LWS and acknowledged. Ongoing process.

**CHS** - Will be covered by Becky in her report. Lots happening!

**Finance** - Reviewed reporting formats and agreed simplified version with Viv. Discussed appropriateness of certain items and agreed to continue current approach.

### **Rebecca Trowell**

**Gateways** – first a big thank you to Viv for all her hardwork getting the gateways over the line. There was a number of challenges with the contractors as well as highways. Highways changed their stance regarding the positioning of the gateway at Town Lane. Viv has now sorted this out and we have the contractors coming back to fit the Town Lane gate in the new position and then the two on the northern side of the village with the new posts to deal with the steep verge. The signs have now been ordered and will be fitted on 25<sup>th</sup> November with the posts.

**SID** – the posts are in place and the SID is up. Thanks to Viv, Gay and Tony for there support in moving the project forward. We are still finalising the volunteers. We have a rota in place and now we need to move forward to collect the data. This data is instrumental in evidencing our residents thoughts on speeding through the village and the hot spots we need to create solutions for.

**CHS funding** – we are now focussing on working out the scope and detail of each solution. The fundamental element of this is understanding the criteria of the CHS funding so we can match the criteria with the solutions. Also ensuring that Highways are across and supportive of the solutions we are proposing. We have started this work on the courtesy crossing and build outs. There is no doubt this particular solution is going to be challenging because of the lack of pavements in the

village. We are looking to seek some further guidance from the highways engineers to see if solutions are viable. We have also scoped the school project and have a meeting booked with the head mistress to move this forward. We have also sought some advice from boxgrove to understand the process in more detail which was extremely insightful. Jim Macdonald provide a great deal of information on how we approach the project going forward. The deadline for submission is July 2022.

**CIL Funding** – the village accessibility project has been unsuccessful for a second time and therefore and we are going to seek some understanding as to why and then look at what improvements / changes we can make to gain success through CIL on the most suitable project.

### **Tony Marshall**

Heritage Information Boards - Update by Richard Pailthorpe

### **Costs**

I have three quotes for the boards as below. Whilst the vertical boards are cheaper, the consensus I understand is to have the lectern style board. The quote from Acorn is marginally the best and because they are local, doing similar boards for Lavant and the graphic designer also lives in Lavant, I would recommend we go with them. Fitzpatrick Woolmer have relocated to Wales and Fluid are in Winchester.

### **Quotes – All quotes are for two boards, A1, 10 year warranty**

#### 1. ACORN

Vertical Board : £2428 plus VAT  
Lectern : £2764 plus VAT

#### 2. FITZPATRICK WOOLMER

Vertical Board: £2787 plus VAT  
Lectern: £2830 plus VAT

#### 3. FLUID DESIGN

Vertical Board: £2538 plus VAT  
Lectern : £3321 plus VAT

### **Funding**

If we are successful with the SDNP application, we should receive 50% of the costs ie: £1214 approx from them. I have been in touch with the Duke of Richmond who has very kindly said Goodwood will make a contribution. This together with pledges from the Fox goes Free, the Museum and a local business I estimate should total about £1000. I would hope that if some further approaches were made in Singleton to either individuals or businesses such as the Partridge, we can easily make up the difference without any contribution from the Parish Council or the Parish Council agrees to make up any shortfall.

### **Timescale, Sites and SDNP**

The SDNP Grants Officer and the local area Ranger, who is based at the Museum and lives in Singleton have been very helpful. The Ranger will assist with the application. She will need to approve the two sites for the boards, which I have said will be opposite the Fox goes Free in Charlton and probably opposite the village hall in Singleton by the entrance into the Leys. I have also met with Julie Hopes from Goodwood who has approved the Charlton site and was very supportive of the project.

### **Supporter Letters**

I have secured letters of support from Henry Potter and Jeremy Hunt on behalf of the District and County Councils. Other letters are in receipt from the Museum, Goodwood, the Singleton and East Dean Women's Institute, Sussex Wildlife Trust, Fox goes Free.

### **Timescale**

If the Parish Council agrees to the above, I would like to submit the application to the SDNP by December 16th. A decision will be made by the end of January.

### **Peter Williams**

**Flood Action** - I have been keeping a loose eye on build up of leaves on roadside drain covers, these are currently fine. I plan to put notices out on email with mail chimp, WhatsApp and Facebook with regard to members of the public reporting any blocked drains they can't clear themselves. Hopefully this action will prevent any preventable flooding.

**Goodwood Motor Circuit and Aerodrome Liaison** - Very little of relevance to report from these meetings, apart from an event in July 2022 at the racecourse. This will impact both villages, but Goodwood are still in the planning stage and fully aware of actions needed in this regard. I can't share any details as there's an embargo until official announcements in early December, but it will be a world renowned event which could be quite exciting. More news as soon as I can

### **Jane Mayhew**

**Village Hall** - The committee agreed for Peter Williams to update the website. One of the key issues is an easier calendar/booking system. To support the new website if anyone has photos of events at the hall, please send them to Peter or me. The committee have advised there is an urgent need to recruit new committee members especially as 3 long serving members have advised they wish to resign from their roles.

**Playground** - Viv has received revised quotes for the playground. Next steps are to finalise the quotes and prepare the proposal in order to start fundraising

### **Henry Potter**

Referring to recent past concerns you have had regarding Planning delays and Infringements, I paid particular attention to the Agenda for the recent Planning Committee Meeting on Wednesday 3rd November

At the end of each monthly Agenda it is good practice to include updates on new and existing planning violations, new and existing Appeals that have been lodged or are in progress, not just for the District outside the SDNP but for those within the Park. Alarming, the bundle for the period 20/09 to 13/10/2021 extended to 164 PAGES!

There are currently about 280 cases on hand including circa 80 cases received during the past month. Approximately 105 cases were closed as at 30/09.

These figures are very disheartening without doubt, but if you could understand the statutory procedures which must be observed in every case, you would better appreciate the uphill struggle our Enforcement Team have when dealing with the "rights" of these offenders.

In that same listing it confirmed that the application for 140 homes at Raughmere, Lavant has been appealed and will be decided by Public Enquiry. This is the second appeal on the same site!! Alas there is still no decision on the land west of Madgewick Lane, Westhampnett! I'm still ever hopeful. There are a number of seasonal events being planned in the District in the run up to Christmas with free parking in selected car parks in the City and details of these have been circulated via Press Releases and are available on the CDC Website.

On Tuesday 16th (yesterday) the Overview and Scrutiny Committee considered a new Corporate Plan for the period 2022 to '25 In it are the aspirations to be achieved over the next few years. The main priorities are Housing for everyone, A Thriving Economy, greater support for Communities, continued Financial Prudence and a cared for Environment. For anyone interested in what the

District Council has in mind, fuller details can be found on pages 15 to 29 of the Agenda papers for the O&S Committee on the Council website.

Finally, disturbed by the ongoing noise issue with the woodworking machinery at Charlton Mill, I paid a personal visit on Friday (12th)

afternoon about 2pm, but unfortunately all was silent. However Kate Simons seems to have endorsed my suggestion of a sign being displayed for all to see and abide by so maybe this should help to some degree. Why this wasn't implemented from the word GO is beyond me.

If you feel inclined to plant a few trees wherever possible, to help with the re-wilding schemes, there are plenty on offer. With a landowners permission alongside footpaths in the Parish could be suitable sites. CDC are leading distribution of suitable saplings, just apply for however many you can find sites for.

### **Vivien Nuttall**

#### **Moving Defibrillator**

We can dispose of the Phone Box, however, we would need to disconnect the electricity, approximate cost £250.00. We would also need a new case at a cost of £90.00. There may be a saving of £120.00 for the emergency phone line rental but I need to get this clarified. We would need to speak to the Village Hall Committee. I am told the cost of electricity is negligible but I am waiting for confirmation. There would be an installation cost for mounting on the wall of the Village Hall and connecting to the electricity.

#### **Finances**

Balance in Current Account (15/11/21) - £12,771.36

Balance in Savings Account (15/11/21) – £7,502.58

VAT to date - £1,777.19 (not claimed)

Money Received - £2,000 of donations towards the traffic calming project.

Payment for Consideration – Keith Goacher – Glebe Field Hedges £240.00

Arnold Baker Book – for the Clerk

The publication offers a complete statement of the law relating to parish and community councils, in the form of an extensive though succinct narrative accompanied by comprehensive statutory materials.

Members price £119

#### **Special Projects**

Church Path – Grant received from IGas -£2500. Actual cost £2,975 + VAT. Parish Council to contribute £475.00

Gateways & SID – Total amount remaining from Grants & Donations - £2,384.93. Total still to pay out to Wilbur - £4,229 + VAT. Plus signs - £331.36. Parish Council contribution £1,175.43.

**Total Parish Council Contribution for both projects £1,650.43 (not including VAT) Vat - £926.07 which can be claimed back.**